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| **Daryl NBP** | | |
|  | Checklist for double confirm when reach back Tanglin | |
|  | Grazing table | Double check food item all corrects  **Food items**  • Edamame  • Wakame Seaweed Salad  • Soba Salad – Yuzu Dressing  • Edamame Hummus  • Beetroot Hummus  • Veggie Spring Rolls  • Curry Chicken Dumplings  • Shrimp Shumai  • Fresh Veggies  • Mixed Nuts  • Dried Fruits  • Fresh Fruits  • Assorted Crackers  • Assorted Charcuterie  • Assorted Cheeses  • Gummy Bears  Food item label |
|  | Check AV system | Can play March in tune  Can play BG music |
|  | Champagne in ice bucket at wine barrel | Champagne in ice bucket can be at the wine barrel first since its chilled.  For boom echo after cut cake |
|  | Cake stand at wine barrel | Make sure cake stand is at the wine barrel outside but cake will only be brought out after solemnization |
|  | Bring bridal bouquet into office | Find the bouquet and bring it to the office ready for bags |
|  | Teapot set | Make sure teapot and cups are ready for use |
|  | Utensils | Make sure got enough disposable plates and utensils |
|  | March in pews | Make sure all the tables along the march in route got cups with rose petals in it |
|  | Welcome sign | Make sure our poster in at the door front |
|  | Gather marry | Inform everybody near to 7pm for soleminzation |
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| **Luomiji and Rnans** | | |
|  | Checklist for setup | |
|  | Bridal bouquet | Collect bridal bouquet from Petite fleur |
|  | Wedding cake |  |
|  | Ice bucket | Make sure they have ice bucket for champagne |
|  | Cake Stand | Make sure got cake stand |
|  | Utensils | Make sure got disposable plates and utensils. Put at grazing table |
|  | Sharing plate | Make sure got sharing plate. Put at grazing table |
|  | Centre piece | Bottle and centre piece for big tables |
|  | Champagne | Champagne bottle for popping after cake cutting |
|  | Welcome Signage | To pin on front door |
|  | Menu standee | For all the tables |
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|  | Door gift on which table | |
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| **YyShopaholics** | | |
|  | Tea ceremony order | |
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| **Lemi** | | |
|  | IG master | |
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| **Ginanananan** | | |
|  | 360\* helper | |
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